



Hope, Kindness, Courage, Integrity, Trust, Respect, Resilience and Responsibility.

PROVIDER ACCESS POLICY

Policy Date: March 2019

Last updated: November 2022

Date review due: September 2023

Portfolio Group responsible: Curriculum – Jan Gatley

Staff responsible: Steve Cronin – Deputy Headteacher & Richard Vale – Head of Careers



St. Christopher's

MULTI ACADEMY TRUST

The Ilfracombe Academy: **Provider Access Policy**

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure:

A provider wishing to request access should contact Richard Vale, Head of Careers.

Telephone: 01271 863427

Email: rvale@ilfracombeacademy.org.uk

When delivering an activity within the school a provider will:

- Be requested to adhere to our safeguarding and DBS policy
- Be accompanied at all time whilst in the school unless the correct level of DBS is in place
- Be asked to participate in feedback sessions/data analysis where appropriate.

We would also ask that your activity in school provides:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- information about the careers to which those technical education qualifications or apprenticeships might lead
- a description of what learning or training with the provider is like
- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships

Please note that the school can provide advice and guidance on appropriate topics and delivery methods as required and is also willing and able to accept online forms of delivery including MS Teams or other suitable platforms.

Any feedback, issues of complaints relating to your experience within school should be emailed directly to the careers lead Richard Vale on: rvale@ilfracombeacademy.org.uk

Opportunities for access

Below outlines key elements of our careers programme and highlighted in red are some of the activities that offer providers the best opportunity to come into school to speak to pupils:

	Year 8	Year 9	Year 10	Year 11	Sixth Form
Autumn Term		Careers Activity – During PCRE lessons – Magistrates, Employment Law	Assembly – Top Jobs and Opportunities, In demand UK jobs. Apprenticeships Assembly from PETROC	Sixth Form Recruitment Assembly CSW one-to-one sessions NSSW ‘Options’ and Next Steps workshop Exeter College trip	Falmouth University Workshop CSW work experience workshop CSW one-to-one sessions
Spring Term	National Careers Week lessons and tutorial tasks (including focus on T-Level and high level vocational courses) Assembly with Bicton College (Feb) with focus on T-Levels Assembly with PETROC (Feb) with focus on T-Levels and higher technical qualifications.	Year 9 Options Evening Guidance and interviews Careers Activity Options week – Every Subject careers focus NSSW Unifrog Session NSSW ‘Options’ workshop CSW session with reference to T-Levels and independent training providers National Careers Week lessons and tutorial tasks (including focus on T-Level and high level vocational courses)	Petroc Vocational Taster Day Petroc Taster for Life Skills Students University Visit – Plymouth Perrigo visit & interview skills workshop NSSW Unifrog Session National Careers Week lessons and tutorial tasks (including focus on T-Level and high level vocational courses) CSW one-to-one sessions	Year 11 Pathways/Sixth form Interviews with SLT University Presentation in School CSW one-to-one sessions National Careers Week lessons and tutorial tasks (including focus on T-Level and high level vocational courses) NSSW Revision Session	National Apprenticeship Exhibition UCAS Exhibition Apprenticeship Fair (Jan) Sixth Form Work Experience National Careers Week lessons and tutorial tasks (including focus on T-Level and high level vocational courses) TDK Lambda assembly focussed on careers opportunities including apprenticeships. (Feb)
Summer Term	Next Steps Day (MAY) including information on technical education providers (i.e. PETROC, Exeter	Next Steps Day (MAY) including information on technical education providers (i.e. PETROC, Exeter	Next Steps Day (MAY) including information on technical education providers (i.e. PETROC, Exeter	Next Steps Day (MAY) including information on technical education providers (i.e. PETROC, Exeter	Next Steps Day (MAY) including information on technical education providers (i.e. PETROC, Exeter

College and Bicton College)	College and Bicton College)	College and Bicton College)	College and Bicton College)	College and Bicton College)
Careers Activity - During PCRE lessons -The Real Game (Whole SOW) CSW workshop on 'next steps planning' with reference to T-Levels and high level vocational courses Atlas Packaging whole year Enterprise Event Department of Work & Pensions 'Escape Room' careers activity – links to next steps/qualifications	University Visit – Bristol CSW – Impartial Careers Guidance – Selected students. Careers Activity – During tutorial – A SOW of six tutorials TDK Lambda STEM 'teamwork' Event 'Women in industry' event including focus on different pathways into employment.	Assembly – Labour Market Information Careers Activity – During Tutorial – CV Writing. Your Hired – Careers Event (JUNE) including a 'T-levels workshop' from PETROC Year 10 Work Experience Week PETROC taster day (including T-levels) Year 10 'army led team building' workshop		CSW – Impartial Careers Guidance – Sixth Form Work Experience

Please speak to our Head of Careers to identify the most suitable opportunity for you whether it is listed above or something you would like to suggest. We are always keen to work with new employers and providers.

Training Providers

During the student career journey they will have encounters with a number of different training providers, many of whom visit the school for 'Next Steps Day' in May and the Y10 specific 'You're Hired' event in June. We also work with CSW Group and NSSW throughout the academic year to provide further information and guidance regarding all forms of qualifications including T-Levels, apprenticeships and higher-level technical qualifications. There are also trips to some providers and the opportunity for assemblies with different year groups (Year 8 upwards) across the year.

Providers we regularly work with: PETROC, Exeter College, Bicton College, Skern, Exeter University, CSW Group, NSSW.

Destinations

We are proud of our historical destination data where NEET students are rare. We have a large number of students go on to university study including Oxbridge and Russell Group. We have also seen students go on to follow higher education courses at PETROC, Exeter College and Bicton College. Some students move straight into employment and we have a number of ex-students now working with local companies such as TDK Lambda, PALL and Perrigo.

Premises and facilities

The school will make St Christopher's Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also

make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Grounds for granting and refusing access

All requests are on a case by case basis, we really value any support with our careers programme. A large part of our careers offer is the annual Next Steps Day and You're Hired events that depend on local business and education providers.

Policy History

Policy/Version Date	Summary of change	Contact	Implementation Date	Review Date
March 2019	New policy	S Cronin	March 2019	Sept 2020
April 2019	Updated	J Gatley	April 2019	April 2020
April 2020	Updated – Covid19	S Cronin	April 2020	April 2021
October 2020	Updated – Covid19	S Cronin	October 2020	September 2021
Nov 2021	Update – New careers lead	S Cronin	November 2021	September 23
Nov 2022	Update – New careers lead	R Vale	September 2022	September 23
Feb 2023	Updated	R Vale	February 2023	September 23